



**BY-LAWS OF THE INTERNATIONAL SCIENTIFIC COMMITTEE OF OZONE
THERAPY (ISCO3)
International Scientific Committee of Ozone Therapy (ISCO3)**

Nota Bene

The INTERNATIONAL SCIENTIFIC COMMITTEE OF OZONETHERAPY (ISCO3), the name of which in Spanish is COMITÉ CIENTÍFICO INTERNACIONAL DE OZONOTERPIA (ISCO3 on account of its initials in English) has been entered in the National Register of Associations of the Ministry of the Interior of Spain, Group: 1, Section: 1, National Number: 597062 since 14 March 2011.

The by-laws of ISCO3 were approved at the founding assembly of the same which took place in Vienna (Austria) on the eighth (8) of October 2010

The election of the governing board (2015-2020) that took place at the general ordinary assembly of ISCO3 on May 17, 2015 has been entered in the National Register of Associations of the Ministry of the Interior of Spain by resolution of October 20, 2015.

Articles 6, 8, 9, 10, 12, 13, 16, 17, 20, 24, 25 and 27 were amended by the Ordinary General Assembly on 11 June 2015. These amendments have been entered in the National Register of Associations of the Ministry of the Interior of Spain by resolution of November 5, 2015.

Articles 6, 12 and 21 were amended by the Ordinary General Assembly on 30 November 2017. These amendments have been entered in the National Register of Associations of the Ministry of the Interior of Spain by resolution of March 8, 2018.

Articles 13 and 24 were amended by the Ordinary General Assembly on 19 November 2019. These amendments have been entered in the National Register of Associations of the Ministry of the Interior of Spain by resolution of February 24, 2019.

All of the amendments of the by-laws have been made in accordance with the procedure laid down in articles 21 and 22 of the by-laws.

Chapter I

NAME, PURPOSES, ADDRESS AND SCOPE OF ACTIVITY

Article 1. NAME AND NATURE

A non-profit making association is set up in Vienna (Austria) on the eighth of October 2010 with the name “INTERNATIONAL SCIENTIFIC COMMITTEE OF OZONETHERAPY (ISCO3), in Spanish COMITÉ CIENTÍFICO INTERNACIONAL DE OZONOTERPIA (ISCO3 on account of its initials in English) pursuant to the provisions of article 22 of the Spanish Constitution, Fundamental Law 1/2002 of 22 March on the Right of Association and other current provisions issued in development

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and application of the same, and concordant regulatory provisions. The rules of the Committee shall be determined by the provisions of these By-Laws.

Article 2. LEGAL PERSONALITY AND CAPACITY

The Committee has full legal capacity and capacity to act, being able therefore to carry out all those acts which are necessary for the attainment of the purpose for which it was created, subject to the law.

Article 3. NATIONALITY AND ADDRESS

- a) The Committee created has Spanish nationality. The official language of the Committee is English. All documents it is necessary to present to the Spanish authorities shall be translated into Spanish. The Legal Adviser to the Committee shall be in charge of the translations and shall conform the validity of the same.
- b) The address of the Committee shall be at Avenida Juan Andrés 60, ground floor 1, 28035, in Madrid (Madrid).
- c) Change of address shall require a resolution of the General Assembly convened specifically for that purpose, and the amendment of these By-Laws.

Article 4. SCOPE OF ACTIVITY

It shall operate throughout Spain and any other state, and may open branches both in Spain and abroad.

Article 5. DURATION

The Committee is constituted for an indefinite period of time.

Chapter II

OBJECT OF THE COMMITTEE

Article 6. PURPOSES

The purpose of the Committee shall be as follows:

- a) Determine the scientific and medical merits of each particular use of ozone, and the code of best practice, in order to avoid in the most efficient manner the possibility of malpractice.
- b) Standardize each particular use of ozone based on scientific tests.
- c) Work to achieve the harmonization and unification of criteria at international level among the various scientific societies.
- d) Lay down the medical and technical needs for the use of generators of ozone therapy.
- e) Create and maintain a library with all documents published and presented on ozone therapy.

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- f) Prepare a basic scientific protocol for ozone therapy which may be used by the various national associations in the process of regularization of the therapy in their countries.
- g) (Modified by the Ordinary General Assembly of 30 November 2017).
Draft and approve the "Declaration of Madrid on Ozone Therapy". The 2nd. edition of 2015, which replaces that of 4 June, 2010, shall be the basic and reference document for the work of the committee. Each new edition of the Declaration shall replace the previous one. Every five years the Governing Body shall decide whether the current edition of the Madrid Declaration on Ozone Therapy requires amendments, modifications, updates, or additions with the aim of improving and strengthening ozone therapy throughout the world.
- h) (Included by the Ordinary General Assembly of 11 June 2015. Placed and modified by Ordinary General Assembly of 30 November 2017 as letter h of this article)
Participate actively in the process of analyzing, discussing and approving the new edition of the Madrid Declaration on Ozone Therapy is an obligation of all the members of the committee, who must know it in detail, promote it, disseminate it, defend it, implement it in their daily practice and propose scientifically based modifications to the Governing Body they consider this appropriate.

Article 7. ACTIVITIES OF ISCO3

- a) Adopt the measures necessary for its decisions to be widely known by health authorities and ozone therapists throughout the world.
- b) Establish relations with ozone therapy experts and ozone therapy research centers as External Consultants on matters included among the purposes of the Committee, in order to obtain as much information as possible prior to taking decisions.

Chapter III **REPRESENTATIVE BODIES**

Article 8. (Amended by the Ordinary General Assembly of 11 June 2015). GOVERNING BOARD

The Committee shall be managed and represented by a Governing Board made up of the President, Vice President and Secretary.

Article 9. (Amended by the Ordinary General Assembly of 11 June 2015). DURATION



- a) The mandate of the Governing Board shall be for five years, it being possible for one or more of its members to be re-elected for successive periods without any limitation.
- b) None of the posts making up the Governing Board shall be remunerated.
- c) The members of the Governing Board assume a responsibility which must reflect the purposes and the interests of the Committee.

Article 10.

MEETINGS OF THE GOVERNING BOARD

- a) (Amended by the Ordinary General Assembly of 11 June 2015).
The Governing Board shall meet in person or virtually at least once a year, as many times as determined by its President or at the request of one or more of its members.
- b) The Governing Board shall hold discussions and take decisions mainly by way of email or where possible by way of other rapid and effective means such as teleconferences. Meetings in person shall be exceptional and may be held if possible to coincide with international conferences attended by its members.
- c) Meetings in person shall be convened by the President twenty calendar days before they are scheduled to be held with inclusion of the agenda. They shall be constituted by any number of members being present, including delegated votes.
- d) Virtual meetings shall be convened by the President five calendar days before they are scheduled to be held with inclusion of the agenda. Discussions may be held by email, teleconference or any other rapid and effective means. They shall be constituted by any number of members being present, including delegated votes.
- e) External Consultants and any other person or entity the President and the Secretary indicate may take part in the discussions of the Governing Board. All of them shall do with the right to speak but not to vote.
- f) (Eliminated by the Ordinary General Assembly of 11 June 2015).

Article 11.

- ##### **VOTING GOVERNING BOARD**
- a) For resolutions of the Governing Board to be valid they must be adopted by a majority of votes of the members of the Governing Board taking part in the meeting. Blank votes shall not be taken into account for these purposes.
 - b) In the event of a tie the President shall have the casting vote.

Article 12.

POWERS OF THE GOVERNING BOARD
The powers of the Governing Board shall extend on a general basis to all acts coming within the purposes of the Committee, provided they do not require express authorization

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of the General Assembly in accordance with these By-Laws.

The following are powers of the Governing Board:

- a) Direct the activities and the economic and administrative management of the Committee, agreeing on the appropriate contracts and actions.
- b) Perform the resolutions of the General Assembly.
- c) Draw up the balance sheets and the accounts and submit them for the approval of the General Assembly.
- d) Eliminated by the Ordinary General Assembly of 30 November 2017).
- e) (Amended by the Ordinary General Assembly of 11 June 2015).
Create any necessary Scientific and Working Commissions and select the person in charge of each of them from among the associates of the Committee.
- f) Any other power which is not exclusively held by the General Assembly of members.
- g) (Eliminated by the Ordinary General Assembly of 11 June 2015).
- h) Any other responsibility not allocated to another body of the Committee.

Article 13. THE PRESIDENT

The President shall:

- a) Officially represent the Committee. Perform and ensure the performance of the by-laws and the resolutions adopted by the Governing Board.
- b) Convene, chair and adjourn meetings of the Governing Board, chairing discussions and submitting proposals to the vote.
- c) Use the casting vote to decide ties.
- d) (Modified by the Ordinary General Assembly of 19 November 2019). Make all necessary efforts for the ISCO3 to have the total of members decided by the current “Rules of Isco3 for the Election of the Committee” in force. In the event of a member ceasing to be on the Committee, he must initiate the selection process for a replacement in accordance with the provisions of article 26 of these by-laws.
- e) Appoint those in charge of any specific activity of the Committee.
- f) Carry out all those other functions inherent to his status as President of the ISCO3.
- g) (Amended by the Ordinary General Assembly of 11 June 2015).
Accept subsidies, testamentary gifts, assignments, gifts or inheritances legally received from associates or third parties, entities, bodies or institutions of a public or private nature. He must inform the Governing Board promptly and without delay of all acceptances.

Article 14. THE VICE PRESIDENT

The Vice President of the Committee has the following functions:

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- a) Act for the President in the latter's absence due to resignation, illness or any other circumstances, having the same powers as him.
- b) Assist the President on an ongoing basis, helping him in the performance of his duties.

Article 15. THE SECRETARY

The Secretary of the Committee has the following functions:

- a) Responsibility for the management of the administrative work of the Committee.
- b) Issue certificates; keep the membership records of the Committee; have custody of the computer systems of the entity and all documentation, both in traditional printed form and digital.
- c) Have passed to the relevant public authority communications on the appointment of Governing Boards and other resolutions capable of being entered in the corresponding registers, and compliance with documentary obligations on the terms laid down by law.
- d) Draft the minutes of the meetings of the Governing Board the final text of which shall be signed by the President and the Secretary.
- e) Handle all of the correspondence of the Committee.
- f) Order expenses and payments and authorize with his signature documents, certificates and correspondence.
- g) Perform all other functions inherent to his position as Secretary.

Article 16. (Eliminated by the Ordinary General Assembly of 11 June 2015).

Article 17.

THE TREASURER

(Amended by the Ordinary General Assembly of 11 June 2015).

The treasurer is not a member of the Governing Board. A member of the Committee or a third party may be elected to the position. He shall be appointed by the General Assembly for the same amount of time as the Governing Board.

The Treasurer shall:

- a) Collect and have custody of the funds belonging to the Committee and perform any payment orders issued by the Secretary.
- b) Open, handle, administer and close bank accounts of the Committee.
- c) Report to the President and the Secretary on his activities every twelve months.
- d) Perform all other functions inherent to his position as treasurer.

Article 18. EXTERNAL CONSULTANTS

The ozone therapy experts and the ozone therapy research centers referred to in article 7 (b) of these by-laws shall be appointed by the President and the Secretary of the ISCO3.

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Chapter IV **GENERAL ASSEMBLY**

Article 19. THE GENERAL ASSEMBLY

The General Assembly is the supreme body of governance of the Committee and shall be made up of all of its members.

Article 20. TYPES OF MEETING

- a) (Amended by the Ordinary General Assembly of 11 June 2015).
Meetings of the General Assembly shall be ordinary and extraordinary and both may be held in person or virtual. The ordinary meeting shall be held at least once a year. The extraordinary meeting shall be held as often as circumstances make this advisable, in the opinion of the President, when the Governing Board decides this or at the request of eight or more of its members of the Committee.
- b) General Assemblies held in person shall be exceptional and may be held if possible to coincide with international conferences attended by its members.
- c) General Assemblies held in person shall be convened by the President sixty calendar days before they are scheduled to be held including the agenda, the date, time and place. They shall be constituted by any number of members being present, including delegated votes.
- d) (Amended by the Ordinary General Assembly of 11 June 2015).
Virtual General Assemblies are those held by email, teleconference or any other rapid and effective means. They shall be convened by the President ten calendar days before they are scheduled to be held including the agenda, the date and the time. If the meeting is by email in addition to the agenda the day and time of commencement and the day and time of conclusion shall be referred to.
- e) Both ordinary and extraordinary General Assemblies shall be validly constituted whatever the number of members present including delegated votes.
- f) Persons with advisory functions may attend meetings of the General Assembly if summoned or invited by the President, being able to speak but not to vote, in order to improve the level of discussions.

Article 21. VOTING GENERAL ASSEMBLY

- a) (Modified by the Ordinary General Assembly of 30 November 2017). In order for resolutions of the General Assembly to be valid they must be adopted by a majority of votes of the members taking part in the voting.
- b) A qualified majority of the members present or represented in the voting, this being the votes of more than half of such members, shall be necessary to:
 - 1) Dissolve the Committee.



- 2) Amend the By-Laws.
- 3) Decide on the expulsion of a member in accordance with the provisions of article 25 of these by-laws.
- 4) Dispose of or transfer real estate.
- c) (Added by the Ordinary General Assembly of 30 November 2017). A qualified majority of the members present or represented in the voting, this being the two thirds of such members, shall be necessary to approve a new edition of the Madrid Declaration on Ozone Therapy.
- d) (Added by Ordinary General Assembly of November 30, 2017). In all voting blank ballot-papers shall not be taken into account. In the event of a tie the President shall have the casting vote.

Article 22. POWERS OF THE GENERAL ASSEMBLY

- a) Approve the management of the Governing Board.
- b) Examine and approve the accounts.
- c) Elect the President, the Vice President and the Secretary of the Governing Board.
- d) Set ordinary and extraordinary fees.
- e) Dissolve the Committee.
- f) Amend the By-Laws.
- g) Decide on the expulsion of members in accordance with article 25 of these By-Laws.
- h) Dispose of and transfer property.
- i) Appoint:
 - 1) The Treasurer and the Legal Adviser to the Committee who are not members of the Governing Board or of the Committee, and any other officials who may be necessary.
 - 2) Honorary Chairmen.
- j) Agree any remuneration of the Treasurer, Legal Adviser or any other official not a member of the Committee.
- k) Decide on changing the address of the Committee.
- l) Submit for the approval of the General Assembly the annual report on the activities of the Association, which must include the objectives and the activities for the following financial year; the result of the program of income and expenditure of the previous year, the new program of income and expenditure and the statement of accounts. The closure of the financial year shall be on 30 June each year.
- m) Any other responsibility not allocated to another body of the Federation.

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Chapter V

ADMISSION PROCEDURE AND LOSS OF MEMBERSHIP

Article 23. ACQUISITION OF MEMBERSHIP

- a) Those persons who apply for membership and who are selected to join the Committee in accordance with these by-laws shall be members of the Committee.
- b) Applications to join the ISCO3 may be made every five years. Those who are members of the Committee at the opening of this period may apply and be re-elected.
- c) The designation of new members on the basis of the candidacies received shall be made solely by the members who are at that time part of the ISCO3.
- d) Five months prior to the end of the five years the President shall publicly state that those interested in applying to join the ISCO3 must send the Secretary a reasoned letter together with their Curriculum vitae and the documentation supporting their candidacy. Candidates must demonstrate that they have signed the “Declaration of Madrid on Ozone Therapy”.
- e) The deadline for receiving candidacies is two months before the end of the period of five years.
- f) Five days after the deadline for candidacies the secretary shall send members of the ISCO3 a list of all of the candidates together with the documentation presented. The list of candidates shall include the members of the ISCO3 who have expressed their interest in continuing to be members.
- g) The selection of candidates must be made by the Committee one month before the end of the five years.
- h) The Governing Board shall continue to carry out its functions until the new members assume their positions.

Article 24. REQUIREMENTS FOR BEING MEMBERS OF THE COMMITTEE

The following requirements must be taken into account for joining the ISCO3: Personal status, commitment to the objectives and the work of the ISCO3, profession, geographical representation, language, ad-honorem activity, acceptance of the “Declaration of Madrid on Ozone Therapy”; number of members and additional criteria.

- a) Personal status. The ISCO3 must be an independent committee; and its members shall act on the same exclusively on their own responsibility.
- b) Commitment to the objectives and work of the ISCO3. Being a member of the ISCO3 must be considered a great honor. For this reason each member must demonstrate a clear commitment to the objectives of the Committee; and carry out their duties and activities punctually in line with the deadlines laid down by the President and / or the secretary.

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- c) (Amended by the Ordinary General Assembly of 11 June 2015). Profession. The members of the ISCO3 must be professionals in the health sector and specifically in ozone therapy, backed by their *Curriculum Vitae*. They must demonstrate experience and knowledge of ozone therapy; participation in the dissemination of this therapy, backed by presentations at national and international level and / or participation as instructors in ozone therapy training, and publications in medical scientific journals or books, etc.
- d) Geographical representation. Efforts shall be made for elected members of the ISCO3 to be from different continents.
- e) Language. English is the only working language of the ISCO3. Therefore its members must speak English.
- f) Ad-honorem activity. The members of the ISCO3 shall carry out their functions ad- honorem. Its members shall not receive any type of remuneration from national or international ozone therapy associations, or from any pharmaceutical or commercial company, or from the public or private sectors.
- g) Acceptance of the “Declaration of Madrid on Ozone Therapy”. All members must have signed the “Declaration of Madrid on Ozone Therapy” before presenting their candidacies.
- h) (Modified by the Ordinary General Assembly of 19 November 2019). Number of members. For the carrying out of its work, the Governing Body shall decide the number of members of the committee and include this number in the “Rules of Isco3 for the Election of the Committee” that shall govern the electoral process for the following five years period.
- i) Additional criteria. There shall be no discrimination in the selection of members based on gender, religion, age or race.

Article 25. (Amended by the Ordinary General Assembly of 11 June 2015).
LOSS OF MEMBERSHIP

Members shall lose their status as such on any of the following grounds:

- a) Response to communications received. All members have the duty to participate actively in the exchange of emails or other similar media. If a member does not respond, without any justification, to three consecutive mails sent to him and requiring his response, his right to vote shall be suspended for the following three months by the Governing Board. If this conduct continues for another three months the Board shall report it to all of the members proposing his expulsion, which shall be decided on by the general assembly in accordance with art. 22, g of the by-laws.



- b) Presentation of work assigned. If a member does not present work which has been assigned to him within the time previously determined, without justification, the President shall send him a written warning. If this conduct continues the Board shall act in accordance with letter a) of this article.
- c) Duty of confidentiality. All communications within the ISCO3 are confidential internal documents. No member is authorized to send them to third parties. Only the Governing Board has the authority to circulate any type of communication outside the Committee or authorize its circulation. The Governing Board shall assess the seriousness of the breach of confidentiality. If it classifies it as light it shall send the member responsible a written warning. If it considers it to be serious it shall act as indicated in letter a) of this article.
- d) Non-payment of fees. If a member fails without any justification to pay the fees set by the General Assembly the member shall lose the right to vote. If this conduct continues the Board shall act in accordance with letter a) of this article.
- e) Voluntary resignation, notified in writing to the Committee or by any other verifiable means

Article 26. VACANCIES

If a member resigns from the ISCO3, or is expelled from the same, the President must proceed to his replacement in the following manner:

- a) State publicly that those interested in joining the Committee should apply to do so within the following month, by sending the Secretary a reasoned letter together with their Curriculum vitae and the documentation supporting their candidacy. Candidates must demonstrate that they have signed the “Declaration of Madrid on Ozone Therapy”.
- b) Five calendar days after the deadline for candidacies the secretary shall send the members of the ISCO3 a list of all candidates together with the documentation presented.
- c) The Governing Board must elect the replacement within the ten calendar days following the sending of the list.

Chapter VI **RIGHTS AND DUTIES OF MEMBERS**



Article 27. RIGHTS

- a) Take part in all activities organized by the Committee in pursuance of its objects.
- b) Enjoy any advantages and benefits the Committee may obtain.
- c) (Amended by the Ordinary General Assembly of 11 June 2015).

Take part in General Assemblies with the right to speak and to vote.

- d) Be electors and eligible for election.

Article 28. OBLIGATIONS

Members shall have the following obligations:

- a) Share the aims of the Committee and collaborate for the achievement of the same.
- b) Comply with these By-Laws and the resolutions of the Governing Board.
- c) Perform the obligations inherent to the post they occupy on the Committee.
- d) Contribute with their conduct to the good name and prestige of the Committee.
- e) Inform the Secretary promptly of any change of address, telephone, email or similar information.

Chapter VII **FINANCIAL RULES**

Article 29. FUNDS

The Funds of the Committee shall consist of the financial resources set aside for the purposes and activities of the same, which shall be the following:

- a) The contributions of the members.
- b) Any subsidies, testamentary or other gifts or inheritance it may legally receive from the members or third parties, entities, bodies or public or private institutions.
- c) Income from its activities.
- d) Any other legal resource.

Article 30. AMOUNT OF FUNDS

- a) The Committee at the time of its constitution does not have Funds.

Chapter VIII **DISSOLUTION AND APPLICATION OF CAPITAL**

Article 31.

The Committee shall be voluntarily dissolved when this is decided by the General Assembly Governing Board in accordance with article 21 (b) (1) of these by-laws, by definitive court judgment, by ruling of the competent public authority or on any other



legal grounds.

Article 32.

In the event of dissolution the General Assembly shall appoint a liquidation committee which, having settled all debts, and if there is a liquidated sum remaining, shall use it for purposes which do not detract from the association's nature as non-profit making.

Chapter IX

ADDITIONAL PROVISIONS

Article 33. INTERPRETATION OF RULES

The President and the Secretary with the assistance of the Legal Adviser shall be responsible for interpreting these by-laws and dealing with any matters left unresolved by them, in accordance with the current Fundamental Law 1/2002 of 22 March on the Right of Association and other supplementary provisions.

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